

## Franklin County Schools Trip/Activity SIGN – OUT Form

*To be used when student is riding to or from any school sponsored event with anyone other than School Sponsored Transportation.*

It is the express intent, policy, and procedure of the Franklin County Board of Education that all students ride to and from any school –related event via certified School Bus and under the immediate supervision of a Franklin County School Professional. **Please complete and SIGN below understanding that you are assuming full responsibility for this student and completely releasing Franklin County BOE, Franklin County Schools, and FCBOE Personnel from all liability.**

**NOTE: The professional in charge may require this to be signed in person and /or speak with you by phone to verify this information.**

Student’s Name (Please Print) \_\_\_\_\_

Activity/ Organization: \_\_\_\_\_ Date \_\_\_\_\_

### Signing out with Parent or Guardian

Person Signing Student out (Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

### Signing out – Other

I, as Parent/Guardian of \_\_\_\_\_, do hereby give my permission for my child to ride with \_\_\_\_\_ instead of riding the School Sponsored Transportation as indicated on the trip permission form. I release Franklin County BOE, Franklin County Schools and Personnel of all liability assuming responsibility myself.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Professional in Charge \_\_\_\_\_

All information has been verified by: \_\_\_\_ witness      \_\_\_\_ phone      \_\_\_\_ attempted verification

Professional/Sponsor signature \_\_\_\_\_ Date \_\_\_\_\_

**Note: This signed form should be KEPT with the “Permission for Field Trip and Emergency/Medical Information” Form.**